**ELECTRICAL PERMIT‑TO‑WORK (EICR)**

*(For dead working by default; live measurements only where justified under EAWR Reg. 14)*

**Company: Electric G Ltd (NICEIC Approved Contractor)**This permit is to be used alongside project RAMS and EICR checklist/model forms (BS 7671).

**A. Permit Details**

|  |  |  |  |
| --- | --- | --- | --- |
| Permit No |  | Site/Location |  |
| Asset/Area (DB/Switchgear) |  | Date/Time Issued |  |
| Valid Until (Date/Time) |  | Authorising Person (AP) |  |
| AP Signature / Phone |  | Performing Person in Charge (PIC) |  |
| PIC Signature / Company |  | NICEIC AC No |  |

**B. Description & Scope of Work (EICR)**

Purpose: Periodic inspection & testing (EICR) per BS 7671 model forms; work is carried out dead by default. Live measurements only where dead testing is unreasonable and suitable precautions are in place.  
Boards/Circuits Covered: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Sampling/Extent (GN3 approach): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Exclusions/Limitations: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**C. Linked Documents (attach and tick)**

☐ RAMS Ref: \_\_\_\_\_\_\_\_\_\_ ☐ Drawings/Schedules ☐ Previous EICR ☐ Switching/Isolation Plan ☐ Site Induction/Process notices

**D. Pre‑Work Controls (complete before issue)**

|  |  |  |
| --- | --- | --- |
| Item | Initials | Time |
| Briefing: competence confirmed; supervision level set |  |  |
| Area made safe: barriers/signage/access/lighting |  |  |
| Asbestos register checked (if intrusive) |  |  |
| Work at Height controls confirmed (if applicable) |  |  |
| Sensitive systems identified & protected (FA/EL/IT/Plant/Lifts) |  |  |
| Emergency arrangements briefed (first aider, numbers, LV rescue) |  |  |

**E. Isolation & LOTO (for dead work)**

|  |  |
| --- | --- |
| Isolation Point(s) |  |
| Sequence: Isolate ➜ Lock/Label ➜ Post notices ➜ PROVE DEAD ➜ Re‑test instrument | Initials/Time: |
| Lock No(s) / Key holder / Tag text |  |
| Adjacent live parts made safe / shrouded | ☐ Yes ☐ N/A |
| Proving device & tester details (Make/Model/Serial/Cal date) |  |
| Photos/records stored at (path/ref) |  |

**F. Live Measurements (only if justified)**

|  |  |
| --- | --- |
| Justification (why dead testing is unreasonable) |  |
| Controls in place (barriers, GS38 probes/leads, insulated tools, PPE, accompaniment) |  |
| Live measurements limited to (e.g., Zs, voltage) |  |
| Tester details (Make/Model/Serial/Cal date) |  |
| Named competent person(s) |  |

**G. PPE & Tools**

☐ Insulated tools ☐ GS38 fused probes/leads ☐ Eye protection ☐ Gloves ☐ Arc‑aware clothing (if applicable) ☐ Head/Ear protection

**H. Additional Permits/Authorisations**

☐ Hot Work ☐ Work at Height ☐ Confined Space ☐ Fire Alarm disable/enable authorisation ☐ Other: \_\_\_\_\_\_\_\_\_\_ (attach copies/permit Nos)

**I. Authorisation to Start**

|  |  |  |  |
| --- | --- | --- | --- |
| AP Name | Signature | Time | Date |
| PIC Name (acceptance) | Signature | Time | Date |

**J. Hand‑Back / Re‑Energisation Checklist**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Check | | Initials | | Time | |
| All tests complete; covers refitted; labels reinstated; temporary earths removed | |  | |  | |
| Area clear; tools removed; barriers adjusted/removed as appropriate | |  | |  | |
| Isolations removed in controlled sequence; systems restored; stakeholders notified | |  | |  | |
| FA/EL restored & confirmed | |  | |  | |
| Immediate dangers (C1/C2) made safe/isolated | |  | |  | |
| Test sheets attached / reference | |  | |  | |
| PIC Hand‑back Name | Signature | | Time | | Date |
| AP Close‑out Name | Signature | | Time | | Date |

**K. Suspension / Extension / Cancellation**

|  |  |
| --- | --- |
| Reason / Notes |  |
| New validity (if extended) / Signatures (AP & PIC) |  |

**L. Emergency Arrangements**

First aider on site: \_\_\_\_\_\_\_\_\_\_ Tel: \_\_\_\_\_\_\_\_\_\_ Site emergency tel: \_\_\_\_\_\_\_\_\_\_ LV rescue kit location: \_\_\_\_\_\_\_\_\_\_

Note: This PTW must not be used to authorise live work. It controls the workplace and isolation for EICR activities and should be used with RAMS and BS 7671 model forms (EICR/Minor Works). Based on HSE HSG85 & GS38; EAWR 1989 Regs 12–14.